
How Things Work -- Class Presentation Project

Nov 1st / 8th Tutorial Class

- Assign Teams & Topics
- Teams work in Brainstorming/planning session
- Teams choose a Captain – who will prepare a hand-in sheet →CG at the end of the second tutorial class – list attendees, proposed work assignments for each team member, rough outline of presentation (if possible).

Homework - Nov 8-22

1. Each student will independently prepare a 3-4 page paper on the group topic -- to be handed in at the beginning of class on Nov 22 (Groups 1-4) or Nov 29 (Groups 5-8). Half your mark is for your own paper, half for the team presentation.
2. References for the research must include at least 2 of the following sources – websites (give detailed location & date accessed), on-line or paper Journals, books (give title, author, call #).
3. Each team should meet
 - To set the scope of the research and plan the division of labour
 - To select a spokesperson as their “speaker”
 - To plan and later to rehearse/critique their own group’s presentation – POWERPOINT presentations are encouraged, but transparencies can be use with the document camera as well. If you don’t have animations or transitions in your presentation, you might convert it to pdf format for maximal compatibility.
 - Your presentation will be 10 minutes, so you only have time for a few slides. 10 will be too many! Make sure you rehearse in front of your group and watch for confusing diagrams, duplicated or unnecessary information, etc.
4. Be sure to focus on the important ideas in your short presentation

Nov 22 & 29 Tutorial Classes -- Presentations

1. For powerpoint presentations: email them to me or give me the presentations on a memory stick just before class to minimize the time between talks. A computer will be supplied to run the presentations.
2. For presentations using transparencies or printouts, make sure you have the hardcopy available, and a copy to hand in at the end of class.
3. Each speaker will have 10 minutes to present his/her topic to the class. There will be time for a few short questions. These can be answered either by the presenter or another team member.
4. Please arrive on time – presentation order will be determined by a random draw.